



POST: Assistant Manager: Supply Chain Management (SCM)

CENTRE: HEAD OFFICE MAHIKENG

SALARY: R582 978 p a. (all-inclusive package)

REF NO: NWHC 02/26

Requirements: Matric (Grade 12) plus a relevant Bachelors' degree or Diploma in Accounting or Finance or SCM at NQF Level 7. A minimum of 5 years' experience in supply chain and financial management. A post graduate diploma or degree at NQF level 8 in SCM will be an added advantage.

Competencies: Knowledge and experience in SCM Legislation frameworks, public sector accounting principles, standards and procedures. Knowledge of Supply Chain Management principles.

Key responsibilities: Demand and Supplier Management by assessing demand specifications and requirements in the light of budgetary and policy prescripts. Tender Process Coordination by facilitating the entire tender process, including the coordination of the Bid Specification Committee, the Bid Evaluation Committee and the Bid Adjudication Committee. Acquisition by reviewing quotations from suppliers/ service providers (non-contract suppliers and service providers) and Supplier Audits Research by reviewing market information on pricing trends and information about the potential supply base and Performance Evaluation by conducting quality checks of products and administrative systems and discuss observed deviations with supplier to facilitate rectification

The North West Housing Corporation is an equal opportunity employer. Preference would be given to candidates from the designated groups in line with employment equity. NWHC reserves the right not to fill the advertised position should there be no suitable candidate identified. Candidates with foreign qualifications are responsible for the evaluation of their qualifications by SAQA. Please forward your application letter and a comprehensive CV, certified copies of qualifications and ID document quoting the relevant reference number to: recruitment-scm@nwhc.co.za . Please note that correspondence will be limited to short-listed candidates only. Should you not hear from us within 2 months after the closing date, please consider your application to be unsuccessful. Applications received after the closing date will not be considered. Recommended candidates will be subjected to reference checks. Closing date: 30 January 2026. Enquiries should be directed to the recruitment office at (018-381 5029).