



## NORTH WEST HOUSING C O R P O R A T I O N

**POST: HEAD OF LEGAL**  
**CENTRE: HEAD OFFICE MAHIKENG**  
**SALARY: R811 560 p a.**  
**REF NO: NWHC 02/23**

**Requirements:** A relevant Bachelors' degree (Bachelor of Law/B. Proc) NQF Level 8, a postgraduate LLB will be an added advantage. A minimum of 3 years post articles, and 5 years relevant experience within the corporate environment and/or law firm. Experience in the drafting and negotiations; Solid exposure to company law and contract drafting is essential

**Competencies:** Knowledge and experience in the provisioning of legal advice. Knowledge of drafting legal documentation, contracts and litigations. Experience in drafting and negotiations.

**Key responsibilities:** Oversee operations of the Legal department, set goals and objectives, and design a framework for these to be met. Develop and drive the implementation of a legal strategy and framework in line with business strategic objectives that ensures stakeholders receive optimal legal support. Communicate and distil best practice legal concepts into business, ensuring that lessons learned are communicated both within and outside the legal community. Identify opportunities to develop new processes and practices to strengthen the quality and consistency of legal and compliance opinions. Contribute to the development process of the corporation's policies, procedures and controls at various levels through input of legal advice; Coordinate with External Law firms to pursue legal cases for and against to protect the corporation's interest; Provide Legal Advice to the management on any matter related to the corporation's functioning.

**POST: CHIEF RISK OFFICER (CRO)**  
**CENTRE: HEAD OFFICE MAHIKENG**  
**SALARY: R811 560 p a.**  
**REF NO: NWHC 04/23**

**Requirements:** B com Accounting/ Internal Audit. A Post Graduate qualification or experience in Risk Management will be an added advantage. Completed articles training of three years and at least 5 years post articles working experience in the Risk, Compliance, or Internal Audit environment.

**Competencies:** Excellent communication and presentation skills, and Good inter-personal relationship skills. High numeracy, sound technical and problem-solving skills.

**Key responsibilities:** Designing and implementing an overall Risk management process in the organisation. Responsible for Risk Management, Ethics and Fraud Prevention. Reporting risks and ensuring that effective mitigation plans are in place. Embeds risk management and interventions into deficiencies, conducting control reviews and ad-hoc investigations. Develop in-year Risk Priority Plan, develop and monitor implementation of the Enterprise Risk Management Framework, Policies and Strategy. Ensure risk identification and assessment methodologies are reviewed to provide reasonable assurance of completeness and accuracy of the risk register. Advise on integration of enterprise risk management into planning, monitoring and reporting processes.

**Enquiry: Ms. Lesego Menoe : 018 – 381 7366**

**The North West Housing Corporation is an equal opportunity employer. Preference would be given to candidates from the designated groups in line with employment equity. NWHC reserves the right not to fill the advertised position should there be no suitable candidate identified. Candidates with foreign qualifications are responsible for the evaluation of their qualifications by SAQA. Please forward your application letter and a comprehensive CV, certified copies of qualifications and ID document quoting the relevant reference number to: [recruitment@nwhc.co.za](mailto:recruitment@nwhc.co.za) . Please note that correspondence will be limited to short-listed candidates only. Should you not hear from us within 2 months after the closing date, please consider your application to be unsuccessful.**

**Applications received after the closing date will not be considered. Recommended candidates will be subjected to reference checks.**

**CLOSING DATE:**

**29 DECEMBER 2023 at 16:30 pm**

