



POST: HEAD OF LEGAL
CENTRE: HEAD OFFICE MAHIKENG
SALARY: R896 437 p a. (all inclusive package)
REF NO: NWHC 01/26

Requirements: Matric (Grade 12) plus a relevant Bachelors' degree in Law (Bachelor of Law/ B. Proc or BA Law) is required. A postgraduate LLB or other law related post graduate diplomas at NQF level 8 will be an added advantage. A minimum of 8 Years' relevant experience of which 5 years must be in a management position within the corporate environment and/or law firm.

Competencies: Knowledge and experience in the provisioning of legal advice. Knowledge of drafting legal documentation, contracts and litigations. Experience in company law and negotiations.

Key responsibilities: Oversee operations of the Legal department, set goals and objectives, and design a framework for these to be met. Develop and drive the implementation of a legal strategy and framework in line with business strategic objectives that ensures stakeholders receive optimal legal support. Communicate and distil best practice legal concepts into business, ensuring that lessons learned are communicated both within and outside the legal community. Identify opportunities to develop new processes and practices to strengthen the quality and consistency of legal and compliance opinions. Contribute to the development process of the corporation's policies, procedures and controls at various levels through input of legal advice. Coordinate with External Law firms to pursue legal cases for and against to protect the corporation's interest. Provide Legal Advice to the management on any matter related to the corporation's functioning.

The North West Housing Corporation is an equal opportunity employer. Preference would be given to candidates from the designated groups in line with employment equity. NWHC reserves the right not to fill the advertised position should there be no suitable candidate identified. Candidates with foreign qualifications are responsible for the evaluation of their qualifications by SAQA. Please forward your application letter and a comprehensive CV, certified copies of qualifications and ID document quoting the relevant reference number to: recruitment-legal@nwhc.co.za. Please note that correspondence will be limited to short-listed candidates only. Should you not hear from us within 2 months after the closing date, please consider your application to be unsuccessful. Applications received after the closing date will not be considered. Recommended candidates will be subjected to reference checks. Closing date: 30 January 2026. Enquiries should be directed to the recruitment office at (018-381 5029).